

Operations Manager

Salary: £50,000 to £65,000

Location: SK6

Working Arrangement: Office Based/Hybrid

Are you an experienced operational leader who thrives on turning ideas into action, leading people through change and helping ambitious businesses achieve their full potential?

This is a rare opportunity to join a respected, independent Chartered financial planning firm at an exciting stage in its evolution. We're looking for an Operations Manager who can help shape the future of the business, strengthen operational excellence and act as the bridge between strategic ambition and day-to-day delivery.

Working closely with the business owner and the team, you'll play a central role in helping the business achieve its long term goals, ensuring that projects, people, systems and processes are aligned, well managed and delivered effectively. This is an opportunity to make a genuine impact, influence key decisions and help build a business that is committed to excellence, innovation, integrity and doing the right thing for its clients and team.

If you're someone who enjoys creating clarity, building accountability, developing people and helping businesses move confidently towards their goals, we'd love to hear from you.

About the Opportunity and the Role

This is a broad and varied leadership role that sits at the heart of the business.

You'll help translate strategy into action, supporting the delivery of business priorities and ensuring that key initiatives continue to move forward. From operational improvement and project coordination through to people leadership, supplier management, business planning and technology oversight, you'll work across multiple areas of the business to drive progress and maintain momentum.

We are not looking for a technology expert or someone with all the answers. Instead, we're seeking an experienced operational leader who can bring people together, create clarity, build accountability and help the business navigate future opportunities, including technology, automation and AI.

You'll help bring focus, structure and momentum to key business initiatives, ensuring priorities are delivered effectively and supporting the business as it continues to grow and

evolve. Marketing coordination, project delivery, operational improvement and leadership development will all form part of this varied and rewarding opportunity.

For full details of the role and responsibilities, please refer to the Job Description, which includes a Personal Specification.

Requirements for the Role

We're particularly interested in hearing from candidates who can demonstrate:

- ✓ Strong people management and leadership experience
- ✓ A track record of successfully implementing change and improving business performance
- ✓ Excellent organisational and project management skills
- ✓ High levels of emotional intelligence, integrity and accountability
- ✓ The confidence to challenge thinking constructively and bring fresh perspectives
- ✓ Strong communication and relationship building skills
- ✓ A genuine interest in technology, automation and AI and how these can support operational excellence
- ✓ The ability to turn ideas into action and ensure delivery against agreed priorities

Please refer to the full Job Description and Person Specification for detailed requirements, experience and competencies.

About the Firm

We are an independent, privately owned Chartered financial planning firm with a reputation for delivering high quality advice and exceptional client service. The business is built on family values with client relationships spanning multiple decades from the original founder.

The business is committed to ambitious growth plans yet will remain fiercely independent and free from external pressure of shareholders. The clarity has been well received from clients and team members giving continuity and peace of mind that relationships are based on long term plans.

Our team combines professional excellence with a personal approach, creating long term relationships built on trust, care and integrity.

We are ambitious about the future whilst remaining committed to the values that have helped us build a successful and well respected business. We believe in creating a supportive environment where people are trusted, empowered and encouraged to contribute ideas and help shape the future direction of the firm.

Our values include:

- Excellence
- Innovation
- Empathy
- Inspiring
- Perseverance

These values guide how we work with clients, colleagues, and business partners every day.

What's in it for You?

In return, you'll benefit from:

- Salary of £50,000 to £65,000 depending on experience
- Holidays – 25 plus Bank Holidays (Additional entitlement increases for loyalty)
- Company Pension scheme – salary sacrifice options
- The opportunity to play a key role within an ambitious and growing business
- A friendly, experienced and supportive team environment
- Long term career development opportunities as the business continues to evolve

Most importantly, this role offers the opportunity to make a meaningful difference. You'll have the autonomy, visibility and support to help shape the future of the business whilst developing your own career along the way.